



**Internal Procurement Commission  
(IPC)**

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**NATIONAL OPEN CALL FOR TENDERS**  
N° 0000068 / NOCT / CCAA / IPC / 2019 OF 08 JUL 2019  
**FOR THE PROVISION OF THE CCAA ROLLING EQUIPMENT IN  
THREE (03) LOTS AS FOLLOW :**

**LOT N ° 1 :**

- ACQUISITION AND DEVELOPMENT OF TWO (02) PICK - UP OF A SINGLE CABIN FOR THE CANINE BRIGADE ;

**LOT N ° 2 : ACQUISITION OF :**

- ONE (01) TRANSPORT MINIBUS FOR TRAINING SCHOOL ;
- TWO (02) MONOSPACE LINK VEHICLES ;

**LOT 3 : ACQUISITION OF :**

- TWO (02) 4 X 4 FUNCTION VEHICLES FOR MANAGERS ;
- THREE (03) MOTOS OF LIAISON FOR THE STRENGTHENING OF THE MOTORCYCLE PARK.

**Funding : CCAA Budget Exercise 2019**

**Budget allocation :**

- LOT N ° 1 :	Task : 20 706 002	Line : 222 000 ;
- LOT N ° 2 :	Task : 41 101 002	Line : 222 000 ;
- LOT N ° 3 :	Task : 40 305 001	Line : 222 000 ;



## 9. Consultation of the bidding documents

The bidding documents can be consulted during working hours at the CCAA (Directorate General – Sub-Directorate of Public Contracts), Pobox 6998 Yaounde, Phone Number : 237 222 30 30 90 ; 222 30 47 66 / fax: 222 30 33 62 / E-mail : contact@ccaa.aero, upon publication of this notice.

## 10. Acquisition of the bidding documents

The file can be obtained at the Headquarter of the Cameroon Civil Aviation Authority (CCAA) Technical Department (Sub-Directorate of Public Contracts) located at the Air Base 101 of Yaounde, (Phone Number : 222 30 30 90) as soon as this notice is published, against presentation of a receipt of payment of an amount of one hundred and fifty thousand (150 000) CFA francs, non-refundable in the account N° 33598860001 94 titled CAS-ARMP domiciled in all BICEC agencies.

## 11. Submission of bids

Each offer written in French or English in seven (07) copies, one original and six (06) copies marked as such, must be sent to the Cameroon Civil Aviation Authority (CCAA) Directorate General, Technical Department (Sub-Directorate of Public Contracts), located at Air Base 101 of Yaounde no later than 14 AUG 2018 at 2 pm and must bear the following words :

**OPEN NATIONAL INVITATION TO TENDER  
THROUGH ACCELERATED PROCEDURE  
0000068 /ONIT/CCAA/IPC/2019 OF 08 JUL 2019  
FOR THE PROVISION OF VEHICULES TO CCAA  
To open only in session of counting »**

## 12. Admissibility of tenders

Under penalty of rejection, the other administrative documents required must be produced in originals or certified true copies by the issuing services in accordance with the provisions of the Supplementary Regulations of the Invitation to Tender.

They must obligatorily date from less than three (03) months preceding the date of deposit of the offers and have been established after the signature of the Invitation to tender.

Any offer that does not comply with the requirements of this Notice and the Tender Documents will be declared inadmissible. In particular, the absence of a bid bond issued by a financial institution approved by the Ministry in charge of Finance or non-compliance with the templates of the tender dossier will result in the rejection of the tender.

## 13. Opening of folds

The opening of the folds will be done once. The opening of administrative, technical and financial documents will take place on 14 AUG 2018 at 3 pm by the Internal Procurement Commission of the CCAA in the Conferences Hall of the Establishment located at Air Base 101 of Yaounde.

Only bidders may attend this opening session or be represented by a person of their choice with a thorough knowledge of the file.

## 14. The main criteria for qualification

### a. Eliminating Criteria

N°	DESIGNATION OF CRITERIA	RATING		Observations
		YES	NO	
1	Absence of the provisional bond corresponding to the lot tendered			*
2	Falsified administrative documents or false statements			
3	Absence of an administrative document or non-compliant administrative document 48 hours after the opening of the envelopes.			
4	Incomplete offer (incomplete technical or financial offer)			
5	Absence of a certificate of origin of the proposed equipment in case the equipment is manufactured outside the national territory; <b>Or</b> Absence of a hardware guarantee certificate if the equipment is manufactured or assembled in Cameroon.			
6	Omission in the price schedule, a quantified unit price			
7	Characteristics of proposed supplies not more than 10% compliant to the minimum specifications required			
8	Technical score less than 70% of yes			

#### b. Essential criteria


N°	Criteria	Rating
1	Presentation of the offer (Binding, pagination, pieces placed in the order, interlayer other than the white color)	YES / NO
2	Evidence of repair workshops at least in one of the cities (Douala, Yaounde). Presentation of a certified localization certificate to the competent Cameroonian tax office.	YES / NO
3	References in the realization of similar services	YES / NO
4	Availability of the after-sales service materialized by a firm commitment of the tenderer	YES / NO
5	Warranty period twelve (12) months	YES / NO
6	Respect of the 60 days delivery time	YES / NO

#### 15. Period of validity of the offers

Tenderers remain committed by their offer for (ninety) 90 days from the deadline of the submission of tenders.

#### 16. Additional information

Additional information can be obtained during working hours at the CCAA,  
Directorate General, Technical Department (Sub-Directorate of Public Contracts),  
PoBox : 6998 Yaounde, Phone Number : 237 222 30 30 90 / 222 30 47 66 / 699 85 24  
13, fax : 222 30 33 62 / E-mail : contact@ccaa.aero.

\* Yaounde, the 08 JUL 2019  
The Director General  
  
Paule ASSOUMOU KOKI

**Copies :**

- ✓ DGA ;
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- ✓ Président CIPM/CCAA ;
- ✓ DT/DRFM/DOS/EFO ;
- ✓ CRP et,
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